

**UCLA Department of World Arts and Cultures
Glorya Kaufman Dance Theater (Room 200)
Technical Information**

General Description

Kaufman Dance Theater is a “black box” style performance space. The “stage” or performance area is at floor level, not elevated. Standard configuration for the space is “end view” with the audience seating area on the West end and the “stage” on the East end.

Access

The theater is located on the second floor of the south west side of the building. With prior arrangement loading access can be provided at one of the building entrances, but please note that there is only one elevator located off the central first floor lobby rotunda. The door of this elevator is 53” wide x 96” high. Interior of the elevator is 68” wide x 119” deep x 111” high. There is also access by a wide set of stairs. The theater is accessible only through standard double doors 71” wide x 83” high. *There is no loading door.* Glorya Kaufman Hall is wheelchair accessible.

Venue Floor

The floor is clear gloss finished blond Maple strip flooring. The floor is sprung and cannot be nailed or screwed into for any reason. The floor in the performance area is often covered with our black Harlequin Cascade vinyl dance floor.

Seating

The standard seating configuration in Kaufman Hall is an “end view” or “proscenium” configuration. An “opposing view” configuration can also be made available. Please discuss the time and costs involved for a changeover with our Production Manager. Maximum capacity in end stage configuration is 274.

Audience/seating notes:

UCLA/ADA policies require wheelchair spaces of 6 seats in Row A.

Pre-approved video camera positions in balcony require 4 seats per camera position each side of Row K.

Control Booth

The control booth is located on the technical level, two levels above the performance floor. It is on the East end of the venue, behind and above the audience seating and runs the full width of the mezzanine. It is not enclosed. Sound, lights, video and stage management are all run from this position. It is accessed by both a small elevator and stairs.

Rigging layout

All overhead lighting, the black traveler and the CYC/projection screen are hung from square aluminum truss, each truss suspended by two chain motors on I-beam trolleys. The weight rating for any given truss is 1000 lbs. with an evenly distributed load. The heights of the trusses are controlled by an automated software system. The standard lighting trim is 24’ from the floor to the bottom of the truss, and the full extent of vertical travel is 25’ from the floor to the bottom of the truss. All the leg panels are dead hung.

Lighting

Lighting control Console: Strand 550i

There are 450 twenty amp circuits located on three levels around the periphery of the performance area. No circuits are located overhead or directly on the truss. All of the lighting truss, booms, and high side positions are serviced by multi-cable run from the periphery as required.

Dimmers: one per circuit

Instruments: Below is a table of the instruments in the current rep plot. Additional inventory is available. Please see attached .pdf of the current rep plot. If you will be using an outside lighting designer, please have them contact our Technical Director for a Vectorworks copy of the rep plot. A rep plot exists for both end view and opposing view configurations.

Instrument	Wattage	Quantity
Aurora 4 Cell Cyc	1000	11
Aurora 4 Cell Groundrow	1000	11
Source 4 19	575	14
Source 4 26	575	102
Source 4 36	575	90
Source 4 PARNel	750	30
Vari-lite VL1000	400	3
Source 4 zooms	575	19

Genies: two Genie lifts are available.

one 36’ model AWP-36

one 40’ model AWP-40

Sound

House Speaker System:

4 – JBL 6215/95 speakers

In the standard end stage configuration, 2 JBL speakers are mounted overhead between the first and second lighting truss and 2 JBL speakers are flown downstage of the performing area on stage right and stage left.

A full compliment of Crown 2402 Amps power the house system

Monitor Speakers:

4 – EAW SM200iH speakers

2 – EAW SM400 speakers

2 – EAW SM500 speakers

A Full compliment of Crown 2402 Amps power the monitor system

Mixing Board, Playback, and Effects:

1 -YAMAHA DM2000 V2 Digital Console

2 Mac Mini with Qlab 2 installed

Microphones/ DI Boxes

4 – Shure Wireless Mics (Hand Held Beta 58s or Lavalier)

4 – Countryman E6 Headset Mics

4 – Countryman B6 Lavalier Mics

4 - Shure SM 58s

4 - Shure SM 57s

2 - Sennheiser 421s

2 – Shure KSM 137 Condenser Mics

1 – Audio Technica 4050

2 - Rhode NTG-1 Shotguns

4 - Crown PCC 160 Floor Mics

2 – Radial J 48 Direct Boxes

1 – Whirlwind Stereo Direct Box

1 – Whirlwind Mono Direct Box

*Note, wired microphones and DI Boxes are shared with room 208

Playback Format:

Preferred playback format is Quicktime. We use Qlab 2 for all of our shows.

Intercom

Clear Com headset communication system

Eight headsets and base station

Video

The Cyclorama also acts as the projection screen. The video projector, when housed in the control booth, has a throw distance to the screen of 65'-0". The projector is equipped with a standard 4:3 aspect lens. A 16:9 aspect lens can be substituted if desired, please give us advance notice.

1 - Eiki Powerhouse Projector LC-X6 - 6500 Lumens

2 Mac Mini with Qlab 2 installed

Soft Goods

5 – Pairs of Legs, 10'-0" x 23'-10", Flat, Black, 22oz. Encore

2 – 24'-6" high x 26'-0" wide Traveler Panels, Flat, Black, 22oz. Encore with a 50' bi-part traveler track

2 – Borders, 6'-0" x 50'-0", Flat, Black, 22oz. Encore

1 – White Plastic Cyclorama, 24'-6" x 50'

1 – Black, seamless, sharks tooth Scrim, 24'-6" x 50'-0".

1 – Red Velour Curtain, 26' x 50'

1 – Red Velour Valence 6' x 50'

The current configuration does not make use of the Red Velour “front of house” main traveler curtain or its valence. Should you wish to use them as a part of your show, please notify us in advance.

Stage Properties

Harlequin Cascade vinyl dance floor- Black (one side only)

Piano: Yamaha C7, 7' grand piano (use of house tuner required)

8 Music Stands with stand lights

30 Chairs-grey with no arms

2 Stools

1 Lectern

Dressing Rooms

Three dance studios are used as dressing room facilities on the same level as the performance area. All rooms have full-length mirrors.

Room 240 – {39' x 32'} Built in make up tables with mirrors and lights for 8. Additional chairs and tables can be set up.

Room 230 – {39' x 32'} Chairs and tables can be set up.

Room 250 – {29' x 28'} Chairs and tables can be set up.

At stage and dressing room level, a bathroom and sink are available in Room 244.

Additional bathrooms and showers are accessible down stairs.

Laundry Facilities: Washer, dryer, iron and ironing board are located on stage level in Room 244.

Video feed from stage with sound is available in dressing rooms 240 and 230 and in Room 244. There are no separate sound monitors in dressing rooms.

House Policies

Flameproofing requirements

All stage scenery, props, backdrops, decorations, including but not limited to drapes, signs, banners, paper and flame retardant foam core shall be rendered flame retardant to the satisfaction of the Fire Marshal and/or as required by California state laws. Foam board must be manufactured flame retardant. Stage articles cannot be sprayed or treated on site.

Open flames and incendiary devices of any type including but not limited to candles, cigarettes and incense are not permitted without the approval of the Fire Marshall.

Smoke/Fog/Dry Ice is not permitted per UCLA policies for Kaufman Hall.

Video recording and still photography

UCLA film/video permits are required for all video and photo documentation on the UCLA campus. Video equipment may not block aisles and are to be located in pre-approved locations only. Video locations require seat kills and should be discussed with Production Manager at least one month in advance of event.

Ticketing/Box Office

Please note that all ticketed event sales must go through the UCLA Central Ticket Office and the Ticketmaster system as per UCLA campus policy.

Front-of-House

Late seating policy is established at the discretion of the Artist/Producer and House Management. Accessible seating is available in GKDT.

Typical performances require 6 ushers and one House Manager. Volunteer ushers may be used with the approval of the Public Events Manager.

Cameras, recording equipment and cell phones are not permitted for use in the theater and must be silenced before the start of the performance.

Concession/merchandise sales are regulated by UCLA policies. ASUCLA has the first right of refusal for any retail sales operation for campus events. Book sales must be coordinated with the WAC Public Events Manager and the ASUCLA BookZone Special Events Manager at least 3 to 5 weeks in advance.

Receptions

Kaufman Hall has limited space for catering set-up; please contact a department representative for more information.

Rentals: A custom estimate will be created once an Event Questionnaire is returned and technical information has been discussed with UCLA Department of World Arts and Cultures Production Manager or Technical Director.

For rental information please contact:

Ginger Holguin
Senior Public Events Manager
gholguin@arts.ucla.edu
310 825-2129

Mailing Address:

Glorya Kaufman Hall
120 Westwood Plaza, Suite 150
Box 951608
Los Angeles, CA 90095-1608 USA
Tel. 310.825.3951

FAX: 310825-7507

Email: wacinfo@arts.ucla.edu

Location: Kaufman Hall is located in the historic core of UCLA. For map and directions to UCLA and Kaufman Hall click [here](#).

Parking: Primary parking for Kaufman Hall is Parking Structure 4 located off of Westwood Plaza and Sunset Blvd. This parking structure is underground.

Parking is \$10 daily. Handicap parking is \$3. Short-term parking is available at the pay-by-space Pay Station. Parking Pay Stations accept \$1 and \$5 dollar bills, as well as VISA, MasterCard, and Discover credit cards.

This parking structure is not always staffed. If the parking structure is not staffed you can use the pay-by-space parking located on the East side of the parking structure.

[General parking info](#)

[Information and parking booths](#)